



Annemarie O'Donnell, LLB DipLP
Executive Director

Corporate Services
Glasgow City Council
Room 84, East Building
City Chambers
Glasgow
G2 1DU

Date: 22 June 2012

Phone: 0141-287- 0060

Your Ref:

Fax: 0141-287-0084

Our Ref: ltrsd-residentelectionNE-GCCLF

The Secretary
Wellhouse Community Council
The Hub
40 Wellhouse Crescent
Glasgow
G33 4LP
Dear Community Councilor

ouncil

Glasgow City Council is seeking community residents for election to sit on the Local Licensing Forum

Your Community Council is invited to nominate a candidate from your Community Council to sit as community resident on the Local Licensing Forum for Glasgow City Council from the North East Strategic Planning Area of Glasgow.

All nominations returned by the deadline i.e. **4pm Friday 27 July 2012**, will then be compiled; if the number of nominations returned results in a contested election; then a postal ballot process to elect the community resident member for Glasgow North East will be undertaken.

Whilst the community resident is not formally accountable to community councils; it is acknowledged that community councils are competent bodies from which to seek nominations to appoint residents onto the Local Licensing Forum because of their statutory role relating to licensing and planning.

Please find enclosed background information on the Local Licensing Forum, and a 'role descriptor' which lists conditions that your Community Council should consider before giving its support to a nomination. I have also enclosed a nomination form for completion and return by the indicated deadline to the address included on the form.

Your Community Council is advised to ensure to minute any discussion and decision on nominations, which have taken into consideration the listed conditions, before indicating its full support to the nominated candidate i.e. Office Bearer counter-signing the nomination form.

Yours sincerely,

Steven Dowling
Community Council Officer

